



## **BY-LAWS OF THE IAHR TECHNICAL DIVISIONS**

*approved by the IAHR Council in Vancouver on 7-8th August, 2009*

### **1. Preamble**

The present By-Laws of the IAHR Technical Divisions shall govern uniformly the conduct of the Technical Divisions formed under the auspices of the International Association for Hydro-Environment Engineering and Research. These By-Laws are adopted in accordance with the IAHR Constitution and By-Laws and will be effective as per 9<sup>th</sup> August 2009, replacing all former regulations.

### **2. Name**

These By-Laws will apply to the Technical Division of the Association. These are currently: the Technical Division IAHR Hydraulics and the Technical Division IAHR Hydro-Environment.

### **3. Aim –**

For the realisation of its objectives the Division shall have, by decree of Council, under its jurisdiction a number of Technical Committees that are listed on the homepage of the Association

The structure and functioning of the Sections is described in the "By-Laws of the IAHR Technical Committees".

#### **The Division shall, through its Committees:**

- a) promote the science and practice of its area of endeavour;
- b) effectively contribute to the solution of global problems in its field;
- c) provide a forum of exchange of information among and between researchers and practitioners in its area of endeavour;
- d) keep the committee members abreast of their field and alerted to future challenges and opportunities by examining on a continuing basis, the present and likely future directions of its area of endeavour;
- e) enlarge the IAHR membership.

#### **The Division shall seek to accomplish its objectives by**

- a) strategic and organisational development of the Division's area of endeavour;
- b) promoting and guiding organisation and conduct of congresses and conferences, subject to formal approval from the IAHR council
- c) publication of monographs, proceedings of congresses, papers in the IAHR Journals
- d) contributing to the IAHR Hydrolink magazine
- e) promoting and guiding organisation and conduct of continuing education activities;
- f) co-operation and co-ordination with other Divisions and Sections and with organisations outside IAHR
- g) such other activities as may legitimately be adopted for the furtherance of the objectives of the Division
- h) membership drive activities in co-ordination with the IAHR Secretariat.

### **4. Organisation**

The executive direction of the Division shall reside in the Division Executive Committee (DEC), consisting of an IAHR Vice President as Chair, a Division Secretary, and the Chairs of the Leadership Teams of the Committees within the Division. The IAHR Council shall appoint the Chair of the DEC from among the Vice-Presidents within the IAHR Executive Committee members, acting upon the recommendation of the Executive Committee. The Division Secretary will be chosen in a bottom-up process by the members of the Leadership



Team of all Committees within the Division, also on a biennial basis and endorsed by Council. The Division Secretary cannot be a Council member, but is invited to attend Council Meetings as an observer

The term of office of the Chair of the DEC shall be two years from the beginning of the month following election. He is eligible for one consecutive term. Council may deviate from this rule in the interest of IAHR and within the constraints of the elections of the members of the IAHR Executive Committee

**The Division Executive Committee shall have the following responsibilities:**

It is the responsibility of the Division leadership to guarantee scientific and technical quality and innovation of all the activities within the Technical Division and also to promote the international visibility of those activities. It monitors the productivity of the committees (through review of the annual activity reports or otherwise) and watches for procedural aspects (e.g. regional distribution in the balloting process within Committees). It recommends to Council the creating and disbanding of Committees and Working Groups. It also promotes Committee activities and visibility (e.g. through presence at specialty conferences). It prepares an annual Report on the activities of the Division for the Council.

**Special responsibilities of the Division Chair in this respect are:**

- a) stimulating, guiding and counselling Committee chairs;
- b) assisting and/or supporting the nominations of the Committee Leadership Team members, making sure that the nominations are submitted to Council for formal approval and that the members nominated are or will be IAHR members;
- c) being a communication channel between Technical Committees and Council,

**Special Responsibilities of the Division Secretary**

The Division Secretary will assist the Vice-President in the liaison with the Committees within the Division.

**5. Conduct of business**

The Division Executive Committee shall hold a business meeting at least every two years during the World Congress of IAHR. The scheduling and preparation of an agenda shall be the duty of the Chair in consultation with the other DEC members. The presence of three members of the DEC shall constitute a quorum. All action shall be by majority of vote of DEC members present and voting, including the Chair. The DEC may invite non-members to attend its meeting for particular purposes. The non-members shall not have voting privileges.

In the absence of a quorum, the recommendations of those present shall be circulated to all members of the committee for approval by e-mail ballot or equivalent communication channels. All actions determined by ballot shall be by majority vote of the full DEC membership.

**6. Adoption and amendments**

These By-Laws shall come into effect when approved by IAHR Council.

When revision of these uniform By-Laws is needed, a proposal for amendment, requiring approval of two-thirds of the members of the Division Executive Committee shall be presented to the IAHR Executive Committee.

When there is sufficient adhesion in the opinion of the IAHR Executive Committee the proposal will be presented to the Council for approval.